



East Tisted Parish Council

Agenda for the Parish Council Meeting to be held on Wednesday, 29th November 2017 at 6.30pm in East Tisted Village Hall, Gosport Road GU34 3QW

Summoned to attend: David Bowtell (Councillor)
Phil Cutts (Councillor)
Helen Evison (Councillor & Clerk)
Sandra Nichols (Councillor)
Sir James Scott (Chairman)

By Invitation: Larry Johnson (Neighbourhood Watch, Village Hall & Website)
Charles Louisson (District Councillor)
Russell Oppenheimer (County Councillor)
Matthew Sheppard & Craig Groves (Hampshire Constabulary)

Members of the public are welcome to attend and may ask the Council questions, make a statement or present a petition. **Anyone who so wishes is requested to give advance notice to the Clerk, if specific answers are required, so that appropriate papers are available.**

The period of time designated for public participation shall not exceed 15 minutes with each member of the public speaking once only and for a maximum of 2 minutes. Any question asked shall not require a response or debate unless that item is already on the agenda.

1. Apologies and welcome

Members to receive apologies, welcome and remind those present to please sign the attendance sheet.

2. Declaration of interests

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, Councillors may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the room or chamber when the meeting discusses and votes on the matter.

3. Public forum

- a. Members of the public who wish to speak will now be asked to do so.
- b. Updates, if available will now be received from:
 - Russell Oppenheimer (County Councillor)
 - Charles Louisson (District Councillor)
 - Matt Shepherd (Hampshire Constabulary)
 - Larry Johnson (Neighbourhood Watch, Village Hall & Website)

The Chairman will now close the meeting for public participation.

4. Minutes of the previous meeting and matters arising

Members to receive the minutes of the meeting held on 30th August 2017 and agree for the Chairman to sign them as a true and correct record.
Matters arising, if any.



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5. Correspondence Received

To note receipt of the minutes of the September meeting of the East Hampshire Association of Parish & Town Councils, copy attached.

6. Facilities

Playground:

Update from the Chairman regarding cost of swings

Defibrillator:

Progress report from Cllr Cutts

7. Planning

No planning applications have been submitted in this period.

8. Highways

Speeding – Discussion of speed survey results, copy attached

To discuss next steps (Community Funded Initiatives, seeking grants?)

9. General Data Protection Regulation

Latest advice from LAIS and HALC, copies attached

10. Responsible Financial Officer

- a. To receive and minute approval and acceptance of the External Audit Report for 2016/17, copy attached
- b. To consider the External Auditors' 'Issues Arising Report'
 - Update of Risk Assessment – complete
 - RFO is a Councillor – discuss and if necessary update Risk Assessment
- c. To note advice from the Internal Auditor regarding external audit for 2017-18, e-mail attached.
- d. To receive and approve for signature by the Chairman the Quarterly Financial Statement and bank reconciliations since the last meeting
- e. To consider the following subscriptions and payments:
 - Invoice for the Traffic Survey (£245 plus VAT)
 - Request from the Parochial Church Council for a contribution to maintenance of the Church Yard (copy attached)
- f. Budget monitoring report (copy attached)
- g. Update and agreement of procedures regarding on-line banking

11. Forthcoming meetings

Weds 21st March 2018 – 6.30pm in the Village Hal

Weds 23rd May 2018 – 6.30pm in the Village Hall

Helen Evison
Clerk & Responsible Financial Officer
19th November 2017

From 22nd November latest all supporting documentation available for this agenda will be found on the link below:

<http://www.easttisted.btck.co.uk/EastTistedParishCouncil/ParishCouncilMeetings>